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Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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Annotations and list of documents

Item 1
Organizational matters

Under this item, the Executive Board will adopt the agenda for the annual session 2008 and agree on the work plan for the session as presented by the Secretary of the Board. The Board may wish to approve the report of its first regular session 2008. A draft report was distributed to members of the Board on 26 February for their comments; the final report contains comments received within the deadline.

Documentation:

Provisional agenda, annotations, list of documents and work plan (DP/2008/L.2)

Report of the first regular session 2008 (DP/2008/18)

Decisions adopted at the first regular session 2008 (DP/2008/19)

UNFPA segment

Item 2
Annual report of the Executive Director

Under this item the Executive Board will have before it the annual report of the Executive Director for 2007.

Part I of the report highlights progress and results achieved and major initiatives undertaken in 2007 in the Fund's three focus areas of population and development, reproductive health and rights, and gender equality. In addition to reporting on UNFPA performance in 2007, the final year of the 2004-2007 multi-year funding framework, the report, importantly, provides baseline data for the strategic plan, 2008-2011, that will facilitate setting targets for the four-year period. Therefore, in line with the Fund's strategic plan, 2008-2011, the analysis in the report is organized around the two central frameworks of the strategic plan, namely, the development results framework and the management results framework, and reflects the strengthened emphasis on national ownership and capacity development, as well as the Fund's focus on 13 development outcomes and nine management outputs.

Part I, Add.1 summarizes the financial situation of UNFPA in 2007 and provides statistical highlights concerning the Fund's finances and programmes in 2007. For purposes of comparison, financial information for 2006 is also included in the text and tables.

The Executive Board may wish to take note of the annual report of the Executive Director and the statistical and financial review, 2007.

Part II of the annual report of the Executive Director for 2007, entitled Joint report of UNDP and UNFPA on the recommendations of the Joint Inspection Unit in 2007, provides, in line with General Assembly resolution 59/267, a synopsis of management comments on the relevant recommendations contained in the reports pertinent to UNDP and UNFPA issued by the Joint Inspection Unit (JIU) in 2007. In line with the desire of the Executive Board and the current United Nations emphasis on simplification and harmonization the report has been jointly prepared by UNFPA and UNDP.

The Executive Board may wish to take note of the joint report, particularly those aspects of the JIU reports that have particular relevance to the work of UNFPA and UNDP.

Documentation:

Report of the Executive Director for 2007: Accelerating progress and national ownership of the ICPD Programme of Action (DP/FPA/2008/5, Part I)

Statistical and financial review, 2007 (DP/FPA/2008/5, Part I, Add.1)

Joint report of UNDP and UNFPA on the recommendations of the Joint Inspection Unit in 2007 (DP/2008/23/Add.1 - DP/FPA/2008/5, Part II)

Item 3
Funding commitments to UNFPA

Under this item, the Executive Board will have before it a report prepared in response to decisions 99/5 and 2000/9, which requested the Executive Director to provide annually updated estimates of regular and other resources. The report focuses on the resource situation of UNFPA for regular and other resources for 2008 and beyond. It provides an income analysis for 2008 and comparisons to prior years.

The Executive Board may wish to adopt a decision on funding commitments to UNFPA. Elements for a decision are contained in the report.

Documentation:

Report on funding commitments to UNFPA (DP/FPA/2008/9)

Item 4
UNFPA country programmes and related matters

The Executive Board will have before it five extensions of the country programmes for Burundi in the Africa region; Afghanistan and Pakistan in the Asia and the Pacific region; and Ecuador and Guatemala in the Latin America and the Caribbean region.

The Executive Board will also have before it for discussion five draft country programme documents for Benin, Republic of the Congo, Niger and Nigeria in the Africa region; and Sudan in the Arab States, Central Asia and Europe regions.

The Executive Board may wish to: (a) approve the second one-year extension of the Burundi country programme and the two-year extension of the Pakistan country

programme; and (b) take note of the one-year extensions of the Afghanistan, Ecuador and Guatemala country programmes.

The Executive Board may also wish to take note of the Benin, Republic of the Congo, Niger, Nigeria and Sudan draft country programme documents.

Documentation:

Extension of country programme for Burundi (second one-year extension) (DP/FPA/2008/6)

Extensions of country programmes for Afghanistan (one-year extension) and Pakistan (two-year extension) (DP/FPA/2008/8)

Extensions of country programme for Ecuador and Guatemala (one-year extensions) (DP/FPA/2008/7)

Draft country programme documents
Africa
Draft country programme document for Benin (DP/FPA/DCP/BEN/7)
Draft country programme document for the Republic of the Congo (DP/FPA/DCP/COG/4)
Draft country programme document for Niger (DP/FPA/DCP/NER/7)
Draft country programme document for Nigeria (DP/FPA/DCP/NGA/6)

Arab States, Europe and Central Asia
Draft country programme document for Sudan (DP/FPA/DCP/SDN/5)

Item 5
Evaluation

Under this item, the Executive Board will have before it a periodic report on evaluation. The report provides information on evaluations undertaken during the biennium 2006-2007. Key evaluation findings are highlighted in the areas of UNFPA strategic priorities, including those related to the UNFPA multi-year funding framework, 2004-2007, and the intercountry programme, 2004-2007. The report discusses implementation of the evaluation recommendations and outlines future directions.

The Executive Board may wish to take note of the periodic report on evaluation.

Documentation:

Periodic report on evaluation (DP/FPA/2008/10)

Joint UNDP/UNFPA segment

Item 6
Internal audit and oversight

Under this item, the Executive Board will have before it the internal audit and oversight reports prepared by UNDP, UNFPA and the United Nations Office for Project Services (UNOPS).

The UNDP report on internal audit and investigations provides information on the activities of the Office of Audit and Investigations (OAI), formerly Office of Audit and Performance Review, for the year ended 31 December 2007. In line with Executive Board decision 2007/29, the report also contains an analysis of the key and recurrent management issues, the outcome of the risk-based audit planning, and the results of the OAI review of audit reports on projects executed by non-governmental organizations and/or national governments. The Executive Board will also have before it the UNDP management response, presented separately. The Board may wish to take note of the reports.

The UNFPA report presents a summary of the internal audit and oversight activities of UNFPA in 2007. The report responds to and complies with the requests of the Executive Board contained in decisions 2007/29, 2006/13 and 2005/19. As requested by the Executive Board in decisions 2005/19 and 2006/13, UNFPA has adopted a risk-based approach and the present report identifies risk areas, shows their evolution, analyses the causes of risks and outlines significant audit findings and results in 2007. UNFPA will also present its management response.

The Executive Board may wish to adopt a decision on UNFPA internal audit and oversight. Elements for a decision are contained in the report.

The Executive Board will have before it an activity report on UNOPS internal audit and related services for the year ended 31 December 2007, presented by the Internal Audit Office (IAO) established in June 2007. In line with decision 2007/29, the Board will also have before it the UNOPS management response. The Board may wish to take note of the reports.

In accordance with decision 2008/5, the Board will also have before it the report on the UNOPS accountability framework and oversight policy. The document sets forth the approach of UNOPS to risk management; acceptable risk tolerance thresholds; accountability, internal controls, compliance, transparency and insurance. It also describes the multiple UNOPS initiatives and policies that are or are soon to be in place. These include, among others, the cost recovery and pricing policy, strategy and Audit Advisory Committee, Internal Audit Charter, financial declaration policy and business insurance programme.

Documentation:

UNDP: Report on internal audit and investigations (DP/2008/20)

UNFPA internal audit and oversight activities in 2007 (DP/FPA/2008/11)

UNOPS: Report on internal audit and oversight (DP/2008/21)

UNOPS accountability framework and oversight policy (DP/2008/22)

Item 7
Field visits

Under this item, the Executive Board will have before it a report on the joint field visit of the Executive Boards of UNDP/UNFPA, the United Nations Children's Fund and the World Food Programme to Haiti (1–9 March 2008) and a report on the field visit of the Executive Board of UNDP/UNFPA to Kazakhstan (7-11 April 2008). The Board may wish to take note of the reports.

Documentation:

Report on the joint field visit to Haiti (DP-FPA/2008/CRP.1)

Report on the field visit to Kazakhstan (DP/2008/CRP.3-DP/FPA/2008/CRP.2)

UNDP segment

Item 8
Annual report of the Administrator

The multi-year funding framework (MYFF), 2004-2007 (DP/2003/32), was approved at the second regular session 2003 and provided the framework for the coordination, programme and operational work of UNDP for the cycle. The present document provides a concise report on the performance of UNDP in 2007, the last year of the MYFF cycle, as a complement to last year's cumulative MYFF report. In line with previous annual MYFF reports, the current document (a) contains an overview of the global UNDP portfolio; (b) highlights key trends in performance together with information on the main areas of demand for UNDP support; and (c) presents several cases to illustrate qualitatively the nature of the work of UNDP on the ground during the year. Additionally, the report presents an update on the priority management activities of UNDP, as well as its work in support of United Nations Coordination. The report is completed by a review of income and expenditures for the year. A detailed financial table is attached as an annex.

The Board may wish to take note of the report.

In line with General Assembly resolution 59/267, the joint UNDP/UNFPA report provides UNDP and UNFPA management responses to key recommendations of the Joint Inspection Unit reports issued in 2007 of specific relevance to those organizations. The Board may wish to take note of the report.

The statistical annex contains detailed financial information on the annual stock of income and expenditures for country programme activities of UNDP and for the funds and trust funds administered by UNDP.

Documentation:

Multi-year funding framework report on UNDP performance and results for 2007 (DP/2008/23)

Joint report of UNDP and UNFPA on the recommendations of the Joint Inspection Unit in 2007 (DP/2008/23/Add.1-DP/FPA/2008/5 (Part II))

Statistical annex (DP/2008/23/Add.2)

Item 9
UNDP strategic plan, 2008-2011

In accordance with Executive Board decision 2007/32, para. 3 (b) (iii) and (iv), the Board will have before it an updated version of the UNDP strategic plan, 2008-2011 and updated development and institutional results frameworks.

Documentation:

Updated UNDP strategic plan, 2008-2011 (DP/2007/43/Rev.1)

Updated development and institutional results frameworks (DP/2007/43/Add.1)

Item 10
Funding commitments to UNDP

In line with Executive Board decision 98/23, and building on the approach taken in that context, the Board will have before it a report containing a status of regular funding commitments for 2008 and onwards, and a summary of the provisional income for regular and other resources received in 2007. The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

Status of regular resources funding commitments to UNDP and its funds and programmes for 2008 and onwards (DP/2008/24)

Item 11
Evaluation

The annual report on evaluation, 2007, covers the period between March 2007 and February 2008, and highlights the performance of the evaluation function during the second year of the evaluation policy. During the period, the Evaluation Office focused on the following: initiating the pilot quality assessment of decentralized evaluations commissioned by programme units; preparing for the expanded coverage by independent evaluations of the work of UNDP; and enhancing existing guidance and support for improved evidence base of evaluations. The report presents the information on evaluation coverage, compliance, quality, institutional arrangements, and the use of evaluations. The section on the evaluation function concludes with a brief update on the initiatives undertaken by the United Nations Evaluations Group. The report also outlines significant findings and recommendations drawn from independent evaluations conducted by the Evaluation Office and evaluations by the associated funds and programmes. Lastly, the report presents the proposed programme of work for the Evaluation Office for 2008-2009. The Executive Board may wish to adopt a decision, elements of which are contained in the report.

At the annual session 2006, the Executive Board approved the Evaluation Office programme of work that included an evaluation of the role of UNDP in the net contributor countries (NCCs) of the Arab region. Based on work undertaken in programme countries in 2007, the evaluation report presents an assessment of UNDP activities and programmes in the NCCs in the Arab region and their contribution in terms of addressing the development challenges of those countries and supporting their aspirations. It also analyses the implications of this experience for UNDP corporate policies and practices that relate to NCCs, as well as for its future activities in those NCCs. The evaluation is relevant and significant in the context of the growing number of middle-income countries that will graduate to NCC status in the coming years. The evaluation will be accompanied by the UNDP management response.

As part of the evaluation agenda approved by the Executive Board at its annual session 2007, the Evaluation Office of UNDP, together with the evaluation offices and units from the International Fund for Agricultural Development, the Joint United Nations Programme on HIV/AIDS, the United Nations Development Fund for Women (UNIFEM) and the United Nations Economic Commission for Africa conducted a joint formative evaluation on the implementation of the Paris Declaration on Aid Effectiveness. The evaluation looked at factors that would facilitate adherence to the principles of national ownership, alignment, harmonization, managing for results and mutual accountability embedded in the Paris Declaration on Aid Effectiveness. The factors assessed were commitment, capacities and incentive systems. In addition, the evaluation looked at cross-cutting issues of gender equality, response to HIV/AIDS, rural development and capacity development. The evaluation drew on consultations in New York, Geneva, Rome and Addis Ababa and gathered country-level evidence from case studies in Cameroon, Ethiopia, Gabon, Laos, Mauritania and Ukraine. The report can inform members of the United Nations Development Group (UNDG) on joint positions towards the High-Level Forum on Aid Effectiveness to take place in Ghana in September 2008. The evaluation will be accompanied by a management response.

Documentation:

Annual report on evaluation (DP/2008/25)

Evaluation of the role of UNDP in the net contributor countries of the Arab region (DP/2008/26)

Management response to the evaluation of the role of UNDP in the net contributor countries of the Arab region (DP/2008/27)

Joint evaluation of UNDG contribution to the implementation of the Paris Declaration on Aid Effectiveness (DP/2008/28)

Management response to the joint evaluation of UNDG contribution to the implementation of the Paris Declaration on Aid Effectiveness (DP/2008/29)

Item 12
Human Development Report

The update on *Human Development Report* consultations is submitted in accordance with General Assembly resolution 57/264 and describes actions undertaken to improve the quality of consultations with Member States, and with the community of human development practitioners at large, towards the preparation of the *Human Development Report 2009*.

Documentation:

Update on *Human Development Report* consultations (DP/2008/30)

Item 13
UNDP country programmes and related matters

Under this item, the Executive Board will be asked to: (a) take note of the one-year extensions of the country programmes for Afghanistan, Argentina, Ecuador, Guatemala, Republic of Korea and Turks and Caicos Islands; (b) approve the two-year extension of the country programme for Pakistan; and (c) comment on the draft country programme documents for Benin, Mauritius, Nigeria and Sudan, prior to finalization of those country programmes.

Documentation:

Extensions of country programmes (DP/2008/31)

Draft country programme document for Benin (DP/DCP/BEN/1)

Draft country programme document for Mauritius (DP/DCP/MUS/2)

Draft country programme document for Nigeria (DP/DCP/NGA/1)

Draft country programme document for Sudan (DP/DCP/SDN/1)

Item 14
United Nations Office for Project Services

The annual report of the Executive Director report provides information on the progress achieved in the implementation of the UNOPS business strategy, on UNOPS partnerships with its clients and the evolving UNOPS client base.

Documentation:

Annual report of the Executive Director (DP/2008/32)

Item 15
United Nations Capital Development Fund

Under this item, the Board will have before it the results-oriented annual report of the United Nations Capital Development Fund (UNCDF) for 2007. The report outlines the 2007 programme results for UNCDF in its two practice areas, local development and inclusive finance, as well as UNCDF management and financial results for 2007. In accordance with decision 2008/4, the report will include for consideration by the Board a section on the implementation of the UNCDF cost-recovery policy.

Documentation:

Results-oriented annual report of UNCDF (DP/2008/33)

Item 16
United Nations Volunteers

In line with Executive Board decision 2006/18, the report on United Nations Volunteers (UNV) programme presents an overview of the performance of UNV during the period 2006-2007, as well as information on results achieved in areas where UNV is making distinctive contributions to programme countries and to United Nations system-wide efforts towards peace and development, including the Millennium Development Goals. A new aspect of this report, as compared to reports on previous bienniums, is its structure, which follows the UNV business model, as presented at the annual session 2006. The Board may wish to adopt a decision, elements of which are contained in the report.

Documentation:

United Nations Volunteers – Report of the Administrator (DP/2008/34)

Item 17
United Nations Development Fund for Women

The multi-year funding framework (MYFF), 2004-2007 (document DP/2004/5), was approved at the second regular session 2003 and provided the framework for the UNIFEM programme and for the cycle. The document provides a concise report on the performance of UNIFEM in 2007, the last year of the MYFF cycle, as an update to the cumulative MYFF report presented last year. In line with previous annual MYFF reports, the current document (a) contains an overview of the global UNIFEM MYFF, (b) highlights key development results, and (c) presents several cases to illustrate innovative programming in support of gender equality. Additionally, the report presents an update on UNIFEM management results. The Board may wish to acknowledge the progress made and steps being taken to transition to the new UNIFEM strategic plan.

Pursuant to Executive Board decision 2008/3, in relation to the new cost recovery policy of UNIFEM contained in document DP/2008/11, UNIFEM will report on the implementation of the cost recovery policy and provide an outline of criteria and procedures for granting exceptions to the new rate of seven per cent.

The Executive Board may wish to take note of the progress made and steps being taken to harmonize efforts so as to increase the effectiveness of policy application.

Documentation:

Annual report of the Executive Director (DP/2008/35)

Item 18
Financial, budgetary and administrative matters

The inclusion of the report on UNDP engagement in direct budget support and pooled funds responds to growing demand from programme country governments, and some donor partners, for greater UNDP involvement in supporting new aid modalities, such as sector budget support and pooled funds. It is also in line with the triennial comprehensive policy review of 2004 (General Assembly resolution 59/250, para. 30) where the United Nations system is asked to "support national capacities for the management of various aid modalities, including system wide approaches and budget support". Furthermore, it responds directly to the triennial comprehensive policy review of 2007 (General Assembly resolution 62/208, para. 103), which "encourages that the United Nations development system be invited to participate, ex officio, in current and new aid modalities and coordination mechanisms at the request of the programme country, and invites the United Nations development system to enhance its participation in this regard". The Executive Board may wish to adopt a decision in this regard, elements of which are contained in the report.

Documentation:

UNDP engagement in direct budget support and pooled funds (DP/2008/36)

Item 19
South-South cooperation

As requested by the Executive Board at its first regular session 2008, the Board will have before it the draft fourth cooperation framework for South-South cooperation (2009-2011) for consideration prior to its finalization and approval at the second regular session 2008. The present document highlights contrasting development situations, wherein a number of developing countries have attained impressive economic growth while many others risk not meeting the Millennium Development Goals by the 2015 target date. Against the background of the lessons learned on South-South cooperation in previous years, the framework contains proposals on initiatives the Special Unit seeks to support under the next cooperation framework in three areas: (a) promotion of South-South cooperation as a viable strategy for the South to pursue inclusive globalization; (b) mobilization of Southern expertise and MDG solutions for mutual learning; and (c) scaling up the impact of South-South

cooperation on achieving internationally agreed development goals, including the Millennium Development Goals.

Documentation:

Draft fourth cooperation framework for South-South cooperation (DP/CF/SSC/4)

Item 20
Other matters

UNFPA special event on *Moving beyond commitments to deliver on MDG-5: The role of UNFPA and its partners.*

TENTATIVE WORK PLAN
EXECUTIVE BOARD OF UNDP/UNFPA
ANNUAL SESSION 2008
(16 - 27 June 2008, Geneva)

Day/Date	Time	Item	Subject
Monday, 16 June	10 a.m. – 1 p.m.	1	ORGANIZATIONAL MATTERS - Adoption of the agenda and work plan for the session - Adoption of the report on the first regular session 2008 **UNFPA SEGMENT** STATEMENT BY THE EXECUTIVE DIRECTOR
		2	ANNUAL REPORT OF THE EXECUTIVE DIRECTOR FOR 2007 - Report of the Executive Director for 2007 - Statistical and financial overview, 2007 - Joint UNDP/UNFPA report on the recommendations of the Joint Inspection Unit in 2007
	3 - 6 p.m.		UNFPA SPECIAL EVENT Moving beyond commitments to deliver on MDG-5: The role of UNFPA and its partners
Tuesday, 17 June	10 a.m. – 1 p.m.	2	ANNUAL REPORT OF THE EXECUTIVE DIRECTOR (cont'd)
		3	FUNDING COMMITMENTS TO UNFPA - Report on funding commitments to UNFPA
	3 - 5 p.m.		Informal briefing on reproductive health commodity security
	5 - 6 p.m.		Informal consultations on draft decisions
Wednesday, 18 June	10 a.m. – 1 p.m.	4	COUNTRY PROGRAMMES AND RELATED MATTERS - Draft country programme documents and extensions of country programmes
	3 - 5 p.m.	5	EVALUATION - Periodic report on evaluation
	5 - 6 p.m.		Informal consultations on draft decisions
Thursday, 19 June	10 a.m. – 1 p.m.		**JOINT UNDP/UNFPA SEGMENT**
		6	INTERNAL AUDIT AND OVERSIGHT - Reports of UNDP, UNFPA and UNOPS on internal audit and oversight, including the management responses - UNOPS accountability framework and oversight policy (decision 2008/5)
	3 - 5 p.m.		Panel on United Nations system coordinated humanitarian and emergency response: lessons learned
	5 - 6 p.m.		Informal consultations on draft decisions
Friday, 20 June	10 a.m. – 12 p.m.		**JOINT UNDP/UNFPA SEGMENT (cont'd)**
		7	FIELD VISITS - Reports on field visits
	12 - 1 p.m.		Informal consultations
	3 - 6 p.m.	20	OTHER MATTERS - Adoption of pending decisions (UNFPA and joint UNDP/UNFPA items) - Adoption of the tentative work plan for the second regular session 2008 for the UNFPA and the joint UNDP/UNFPA segments - Closing of the UNFPA segment

Monday, 23 June	10 a.m. – 1 p.m.		**UNDP SEGMENT** STATEMENT BY THE ADMINISTRATOR
	3 - 6 p.m.	8	ANNUAL REPORT OF THE ADMINISTRATOR - Annual report of the Administrator - Joint UNDP/UNFPA report on the recommendations of the Joint Inspection Unit in 2007 - Statistical annex
		10	FUNDING COMMITMENTS TO UNDP - Status of regular funding commitments to UNDP
Tuesday, 24 June	10 a.m. – 1 p.m.	9	UNDP STRATEGIC PLAN, 2008-2011 - Update on UNDP strategic plan, 2008-2011 as provided for in decision 2007/32, para. 3(iii) and (iv)
	3 - 5 p.m.	13	COUNTRY PROGRAMMES AND RELATED MATTERS - Draft country programme documents - Extensions of country programmes
	5 - 6 p.m.		Informal consultations on draft decisions
Wednesday, 25 June	10 a.m. – 12 p.m.	16	UNITED NATIONS VOLUNTEERS - United Nations Volunteers – Report of the Administrator
	12 - 1 p.m.		Informal consultations on draft decisions
	3 - 6 p.m.	19	SOUTH-SOUTH COOPERATION - Draft fourth cooperation framework for South-South cooperation
		11	EVALUATION - Annual report on evaluation
Thursday, 26 June	10 a.m. – 1 p.m.	11	EVALUATION (cont'd) - Evaluation of NCC countries in the Arab region and management response - Evaluation of UNDG contribution to the implementation of the Paris Declaration on Aid Effectiveness and management response
		14	UNITED NATIONS OFFICE FOR PROJECT SERVICES - Annual report of the Executive Director
	3 - 5 p.m.	15	UNITED NATIONS CAPITAL DEVELOPMENT FUND - Results-oriented annual report - Report on implementation of cost recovery policy (decision 2008/4)
	5 - 6 p.m.		Informal consultations on draft decisions
Friday, 27 June	10 a.m. – 1 p.m.	17	UNITED NATIONS DEVELOPMENT FUND FOR WOMEN - Annual report of the Executive Director - UNIFEM cost recovery policy (follow-up to decision 2008/3)
		12	HUMAN DEVELOPMENT REPORT - Update on Human Development Report consultations (GA resolution 57/264)
	3 - 6 p.m.	18	FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS - UNDP engagement in direct budget support and pooled funds
		20	OTHER MATTERS - Adoption of pending decisions
		1	ORGANIZATIONAL MATTERS - Adoption of the tentative work plan for the second regular session 2008 for the UNDP segment - Closing of the session